



CARERS JOB DESCRIPTION

Job Title	Carer
Job Purpose	To implement care plans by directly providing practical, physical, social and emotional care in patient's own homes. To create a supportive atmosphere in which patients can achieve maximum independence. To follow Draycott Nursing's policies and procedures.
Accountable to	Draycott Nursing and Care at 100 Sydney Street, London SW3 6NJ
Main Activities	The specific requirements of each assignment will vary and these will be discussed with you before you accept the assignment. This is a general job description setting out the expertise and duties which are required of a carer.
Emotional and Spiritual needs	Be aware of the importance of the patient/client needs, which may be unspoken. Ensure that the patient's mind is stimulated and that their interests and preferences are taken into account when planning activities, visits etc. The carer should bear in mind the patient's religious and cultural needs and the need for family and social contact.
Health and Safety	<p>Environment</p> <ul style="list-style-type: none"> Do not leaving items out which may cause a patient/client to sustain any injury. <p>Fire</p> <ul style="list-style-type: none"> Be mindful of all possible fire hazards and reduce the risk where necessary. Maintain escape access at all times. <p>Security</p> <ul style="list-style-type: none"> Ensuring doors/windows are locked as necessary. Check all visitors identity – where appropriate – telephoning the Company concerned if necessary. Log all callers in the patient/client Daily Report
Record Keeping	<p>Accurate factual accounts are to be made in the patient/client notes during or at the end of each visit - remembering these could be asked for in a court of law</p> <ul style="list-style-type: none"> Each entry should be signed, name printed and dated. The notes are vital for communication between staff - to facilitate continuity of care to the patient/client. Patients/clients/relatives have the right to read the notes.
Communication	<p>The importance of good communication is vital in the client's care and should be maintained with:-</p> <ul style="list-style-type: none"> the patient/client themselves their relative or representative Draycott Nursing to report any changes of the patient/clients condition With other services - GP, District Nurses, Social Services, Occupational Therapists, Macmillan Nurses etc. Draycott Nursing staff with whom you may be required to work together with and/or provide a handover to.
Medicine Administration	<ul style="list-style-type: none"> Carers must only assist with medication not administer. Tablets (medication) are only to be given by carers if they have been put in a Doset box (box divided into daily compartments). The Pharmacist or District Nurse will have prepared this box. All medications must be given as prescribed by the GP, Specialist Doctors, or District

